

APPLICATION FOR A PLACE AT A NEW ZEALAND SCHOOL (Rongotai College, Wellington)

All enrolment applications should be sent to:

Louise Richards, Dean of International Students
Rongotai College, PO Box 14-063, Wellington, New Zealand
Fax: + 64 4 939 3060
Email: louise.richards@rongotai.school.nz

Family Name:	First Name:
Date of Birth:	Country of Birth:
Gender:	Ethnicity:
Language Spoken at Home:	
Passport - Country of Issue:	Passport Number:
Period Of Intended Study:	Expected Date of Arrival:
Father's Name:	Mother's Name:
Home Address: <i>(personal, not agent's)</i>	
Fax Number: (home)	Phone Number (Home):
Email Address:	Emergency Contact:
Present School and Class:	Contact Details of Present School:
Information on English Language Ability:	Subjects you would like to Study:
I would like the school to arrange:	
Accommodation	Yes / No
Insurance	Yes / No
Health Problems:	

I have attached:

Transcripts of my latest school report

A reference from my school Principal
(must include information on behaviour and attendance)

A 100 word sample of my writing in English

I agree to follow **all** school rules and guidelines and to be placed in a form level appropriate for my level of English.

Applicant's Signature

Date

Mother's Signature

Father's Signature

APPLICATION FOR ACCOMMODATION

Last Name:	First Name:
What shall we call you?	Nationality:
Date of Birth:	Religion:
Home Address:	
Home Phone:	Fax:
Mother's Name:	Occupation:
Father's Name:	Occupation:
Emergency Contact Person (other than parents):	Phone:
	Fax:
Do you smoke? Yes / No	
Do you suffer from any medical conditions? Yes / No	Will you be required to take any medications? Please explain:
Please explain your condition:	Do you have any special dietary requirements? Please explain:
Do you object to small children? Yes / No	Do you object to pets? Yes / No
What do you enjoy doing in your free time? e.g. Sports, Music, Computers	
Please use the rest of this page for any comments you may have regarding homestay placement:	

STUDENT'S HOMESTAY CONTRACT

In return for Rongotai College finding and supervising a homestay for

Name of Student

- I guarantee the good behaviour of the student in New Zealand. I understand that unacceptable behaviour on the part of the student in homestay may lead to termination of the student's enrolment at Rongotai College.
- I understand that the student may not make any national or international telephone calls from the homestay premises unless the charges are reversed. If any such calls are made I guarantee to reimburse the homestay for any costs including internet use.
- I understand that a student must not leave a homestay and move into a flat unless he is over 19 years old and consent is given by the school and his parents / caregivers in writing.
- I undertake that the student **will not leave** the homestay for another permanent address without the permission of the Principal and must immediately tell the International Dean of any changes to their contract details and immigration status.
- I undertake that the student must live at the homestay for least **one term** before leaving the homestay **and** permission to leave must be given by the school and parents.
- I understand that I must give 2 weeks notice and 1 week extra payment is usual as compensation to the host family.
- I understand that any decision made by the school regarding the movement of a student from a homestay is final.
- I will leave my room tidy and packed up.

Student's Signature

Date

Mother's Signature

Father's Signature

Students are met at the airport upon their arrival in New Zealand and taken to their homestay family who have been approved by Police and the college. The Homestay Coordinator will contact students frequently to discuss homestay matters. Frequent checks are made on homestays and every effort is made to ensure students are as settled and happy as possible. For their homestay payments, students will receive a fully furnished room complete with study table, lamp and heater. All meals are provided. Clothing and linen will be regularly laundered. They also have access to help at all times and their care in homestay is closely supervised. We hope students will join in the family activities of the household.